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| **Fredericton High School Parent School Support Committee**  **MINUTES**  **Monday, October 26, 2020 – Virtual** | |
| **Present:**  Stephanie Underhill Tomilson, Principal  Pamela Kitchen, Vice-Chair  Kim Kelly  Joey Bernard  Pam Shanks (for part)  Karen Flinn  **Regrets:**  Tracey Burkhardt, Chair | Karen Tamlyn  Hayley Morgan  Wendy Wright-Gardner (for part)  Andrew Rutledge - Teacher Representative  Amanda Zhang- Student Representative  Charlee Versloot – Student Representative  Ginger Nicholson |

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| 1. **Welcome**   Pamela Kitchen chaired the meeting as Tracey Burkhardt gave her regrets.   1. **Approval of agenda**   Motion made by K. Kelly to approve agenda with addition of discussion on cashless school and November meeting. Seconded by J. Bernard.     1. **Approval of minutes**   Motion made by K. Tamlyn to approve draft minutes for the September 28, 2020 meeting. Seconded by J. Bernard.   1. **Reports**   **Student representative update** – C. Versloot gave update on Socktober, an annual event that is a fundraiser for the local emergency shelters. Parents can donate on the cashless school system. As well, there will be blitz day ate the Co-op store.  **Teacher representative update** – A. Rutledge had no issues to bring forward. He wanted partents to be aware that October 30, 2020 was a Professional Development day with no check-in required by students.  **DEC update** – no representative at this meeting.  **Principal update -** S. Tomilson on the following:   * CBC Radio – S. Tomilson advised that she participated in an interview on CBC Radio broadcast this morning with OHS principal. Discussion was about how schools were doing with pandemic. * School Safety Week – fire drills completed. No evacuation drill completed, instead made a video with Black Kat mascot to detail what to do for an evacuation. Lock down drill was partially completed given actual police event on Montgomery Street. S. Tomilson will be addressing some issues that came up around buttons for quick access. * PLP’s – teachers are in the process of finishing. * Powerschool – Grade 12’s students will be part of Powerschool. Heather Stewart is the contact for any questions. Parents can confirm their identify by photocopying ID and sending in. * Parent/Teacher interviews – working out the logistics for virtual interviews.      1. **Discussion items**   **Budget -** P. Kitchen reviewed last year’s expenditures. Had a credit for Mark Black event as it was cancelled due to pandemic. Will need to confirm with DEC any plans for symposium and if there are any associated costs. Student representatives were asked to bring any budget ideas to next meeting. Welcome signs were an approved expenditure from last year. S. Tomilson will confirm status and costs.  **SPR Reports** – Agreed that we would table the discussion on reports to future meeting and that S. Tomilson will forward a list of names of current SPR’s.  **School Store (was formerly Bookstore)** – G. Nicholson advised that given pandemic, items sold at school store are now available online at Cashless Schools. Grad Hoodies are coming soon.  **Next meeting –** discussed next meeting date and agreed to move the November meeting to the 23rd and have the December meeting on the 14th.  **School closure due to pandemic –** questions asked about what happens if school closes due to pandemic. Plan is to go fully online and students would participate every day. Question asked about how work would be authenticated. P. Kitchen and J. Bernard have some contacts and will get some information forwarded to school.  **Staffing update –** N. Langille has been assigned to Stanley school for the next few weeks and Mr. Sutherland is acting VP.   1. **Adjournment and Next meeting**   Motion to adjourn made by K. Kelly and seconded by P. Kitchen.  Next PSSC meeting planned for November 23, 2020 at 5:30 pm. |

*Minutes prepared by: Kim Kelly*